**EAQUALS INTERNATIONAL CONFERENCE**

**Lisbon**

**11-13 April 2024**

**CALL FOR SPEAKERS**

**The Eaquals Annual International Conference provides an opportunity to exchange expertise and examples of best practice with an audience of language education professionals from over 40 countries. Members and non-members of our Association will attend and delegates will include academic managers, language teachers and business directors along with specialists from international education organisations.**

If you are passionate about language education, and would like to share your findings and insights with like-minded professionals, submit your proposal to play a direct role in our programme by becoming a speaker in 2024.

**Conference themes**

**The 2024 conference programme will be organised under the following themes:**

* Best practice in language teaching and learning
* Course design, CEFR & assessment
* Leadership & Management
* CPD
* AI developments in language education

**Format of presentations and workshops**

**These will be delivered as breakout sessions for up to a maximum of 50 participants.**

**Presentations will be delivered in 40-minute slots. Your presentation should take no more than 35-minutes and you should allow 5 minutes at the end for a question and answer session or discussion.**

**Workshops must be interactive and may be a forum for sharing expertise between participants. They will be delivered in 60-minute slots.**

**Submitting a proposal**

Please complete the attached form.

Choose a short title for your session (max 10 words), and provide an abstract (max 200 words), accurately describing the aims and contents of your workshop or presentation and explaining how it meets the selection criteria above.

The Conference Programme Committee will use the criteria in the selection process so make sure it meets our requirements. Abstracts of selected proposals will appear in the conference programme.

Send your proposal to the Eaquals Secretariat at info@eaquals.org by **12.00pm (UK time) on 9th October 2023.**

**Timing of sessions**

Presentations and workshops will be scheduled between Friday 12th April and Saturday 13th April. In submitting your proposal, you commit to being available on those two days.

**Costs of attendance**

Presenters must **register for the conference** by 1st February 2024. Presenters cover all costs of attending the event (travel, accommodation and conference registration fee).

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| Eaquals International Conference Lisbon 2024**SPEAKER PROPOSAL FORM** |
| **YOUR NAME/NAMES:**      **YOUR INSTITUTION/INSTITUTIONS:**      |
| **TITLE OF SESSION:**      |
| **RATIONALE****We particularly encourage proposals that are jointly delivered by representatives of 2 or more Eaquals member institutions, working in different contexts and/or teaching different languages.** Which of the conference strands does your proposal best fit? Please tick ONLY ONE.* Best practice in language teaching and learning
* Course design, CEFR & assessment
* Leadership & Management
* CPD
* AI developments in language education

How does your session address the strand you have chosen (above)? (max. 30 words)     Please explain briefly (max 100 words) how your session meets one or more of the Programme Committee’s selection criteria below: * **Practical solutions for participants to use in their institutions**
* **Explore trends and developments that are current and applicable**
* **Focus on language learning from the perspective of several different languages and/or different educational contexts**

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| **FORMAT OF SESSION – please tick as appropriate****Presentation (40-minute session) [ ]** **Workshop (60-minute session)** [ ]  |
| **TITLE (max 10 words)****ABSTRACT (max 200 words):**       |
| **LEVEL OF TARGET AUDIENCE– please tick as appropriate**

|  |  |  |  |
| --- | --- | --- | --- |
| **Beginner** | **Intermediate** | **Advanced** |  **All** |
| **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |

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| **BIOGRAPHICAL INFORMATION ABOUT YOU (max 50 words per speaker):**      If you are on any social media platform, please provide **all your handles**, e.g. @Eaquals, as this will be used by Eaquals to help promote your presentation before, during and after the conference.**Note:** Please send a jpeg photo of all speakers in your session together with your proposal. Your photo/s will be included in the conference programme. |
| **WHAT EQUIPMENT WILL YOU NEED?** |       |
| **YOUR E-MAIL ADDRESS** |       |

**Please return your proposal to the Eaquals Secretariat at** **info@eaquals.org** **by**

**9th October 2024.**