**Eaquals and Experience English CPD Event 2016**

**Speaker Proposal Form**

**Venue:** Edinburgh Language Centre, 62-66 George Street, Edinburgh

**Date:** Saturday 26th November 2016

Thank you for your interest in speaking at our event. Please complete this form and return to Alex Cann ([alex.cann@experienceenglish.com](mailto:alex.cann@experienceenglish.com)) and Angela Signorastri ([Angela.Signorastri@experienceenglish.com](mailto:Angela.Signorastri@experienceenglish.com)) by Friday 21st October 2016.

If selected, we must receive your presentation before 11th November 2016.

**Important Points:**

* We encourage first-time as well as established presenters
* Sessions are 30 minutes long (including Q&A). We will give you a 2 minute warning before the end of your session to ensure you finish promptly.
* Our rooms have a laptop or desktop computer (Windows), projector and speakers. You are welcome to bring your own equipment, however Apple users will need to bring adapters.
* We have Wi-Fi throughout the building, however we recommend loading any video/sound files in advance.
* You can deliver however you want – lecture style, workshop, interactive, a mixture etc.
* Based on feedback from other events, delegates like sessions full of practical ideas that they can use the following week.

We are interested in talks relating to video and technology in the classroom, however we will welcome proposals on any topic that you think would be interesting.

Please complete the Session Outline table on the next page

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| Title: |  |
| Abstract:  (50-75 words)  This will appear in the programme and delegates will decide which electives to attend based on the information given here. |  |
| Session Outline:  (150-200 words)  This will only be read by the Proposals Committee and won’t appear in the programme. Please give a detailed outline of your session without repeating the abstract. |  |

I allow Experience English and Eaquals to share my presentation online after the event **Yes/No**